



MINUTES OF THE 1ST QUARTERLY INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING OF THE ACADEMIC YEAR 2016-17, PRAMUKH SWAMI SCIENCE AND H. D. PATEL ARTS COLLEGE, KADI HELD ON JULY 30, 2016 AT 10-00 A.M. AT HON. MANEKLAL M. PATEL MEMORIAL HALL, S.V.CAMPUS, KADI.

The 1st Quarterly meeting of the **Internal Quality Assurance Cell (IQAC)** of Pramukh Swami Science and H. D. Patel Arts College, Kadi, was scheduled on **Saturday, July 30, 2016, at 10:00 am** at the Hon. Shri Maneklal M. Patel Memorial Hall, Kadi. The agenda for the meeting was as mentioned below.

1. Presentation by IQAC Coordinator
2. Department presentations – Mathematics, Agriculture and Soil Sciences & Sanskrit.
3. College and Hostel Disciplinary Rules formation
4. Composition of Screening & Evaluation Committee for API.
5. Announcement of dept. presentations on next IQAC meeting.(Physics/Ginning & Textile Technology/Gujarati)
6. Any other matter from the chairman's desk.

The following members were present:

1. Principal Dr. Ajay S. Gor	- Chairperson, IQAC
2. Dr Suresh Chaudhari	- Vice Principal
3. Dr. Anand H. Vyas	- Coordinator, IQAC
4. Hon. Vallabhbhai Patel	- Chairman, SVKM, Kadi
5. Shri Vitthalbhai Patel	- Representative of the College Governing Body
6. Mr. D.J. Patel	- Representative of the College Governing Body
7. Hon. Arvindbhai Patel	- Representative of the College Governing Body
8. Dr.RAmbhai Patel	- Local Society Member
9. Shri Khodabhai Patel	- Local Society Member
10. Mr. C. V. Patel	- Faculty Members
11. Mr. A.A. Patel	- Faculty Members
12. Mr.C.A.Patel	- Faculty Members
13. Dr Kamlesh Shah	- Faculty Members
14. Dr. M.J. Joshi	- Faculty Members
15. Dr. P.P. Patel	- Faculty Members
16. Ms. Alpa Jani	- Faculty Members
17. Mr. Dipesh Patel	- Administrative Officer

18. Dr. Navinbhai Patel	- Alumni
19. Mr.Kiritbhai Patel	- Alumni
20. Thakar Yogesh	- Student Representation
21. Mehta Charmi	- Student Representation

The following points were discussed:

1. Report regarding the development of the college has been presented by Dr Anand Vyas, Coordinator, IQAC which was appreciated by the committee members.
2. The Academic Activities of the three Departments _ Dept. of Mathematics by Mr Ashok Patel, Dept. of Agriculture & Soil Sciences by Dr Minal Trivedi & Dept. of Sanskrit by Dr Mahakant Joshi were in detail presented.
3. As a Principal of the college, Dr Ajay Gor introduced 3 new Academic Practices for the institute; i.e. Mentoring of Students, Dept. Weekly Academic Reporting & Submission of Monthly Online Academic Diary for Faculty Members.
4. The Former Principal, Mr D. J. Patel, the CGB member, appreciating the idea of Students' Mentorship and suggested to implement it systematically. Similarly he appreciated the idea of Academic Reporting & Diary online which would make teachers more attentive towards their lectures.
5. A four member committee for the screening and evaluation of API is constituted. The members are
 - 1) Dr.Anand Vyas
 - 2) Dr.M.C.Patel
 - 3) Dr.B.S. Patel
 - 4) Dr.Parimal Chatrabhuji
6. Dr Navin Patel, the college Alumni, suggested more research in the area of Agri. Particularly of those crops with less water for dry agriculture sectors.
7. Hon. Arvindbhai Patel suggested the idea of Continuous Teachers' Updating in Teaching & Learning Skill to make education interesting and effective for students.
8. Dr Shreyansh Bhatt, as a representative of HNG Uni. IQAC, shared new ideas for Faculty members. i.e. - Medium of Instruction should be in English
 - Generate API Awareness among Faculty Members
 - UGC's approval of College Faculty members for Ph.D. Guideship
 - UGC's approval of List of Journals for Paper Publications

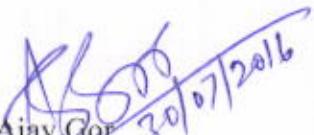
9. Chairman of Sarva Vidyalaya Kelavani Mandal, Shri Vallabhbhai Patel made the following suggestions:

- I. He appreciated the Dept. of Sanskrit academic performance with emphasis on innovative methods to attract more students in the dept.
- II. For Agri. Dept. he emphasized to focus upon the idea of entrepreneurship than mere placement in Industry.
- III. He emphasized on Experimental Farming & Agri. Product; for this, he offered the Kadi Campus Canteen with required machinery for 'Single Commercial Product' by Agri. Dept.
- IV. Giving the example Mentorship in LDRP Institute of KSV, he emphasized on keep in touch with Parents by personal meeting & Report Card in Gujarati & English.
- V. Micro level planning for students of Girls & Boys Hostel in particular not to make them only exam. oriented. The intension behind this is to balance academic & extra-curricular activities to keep the institutional environment interesting and focused.

The meeting ended with a Vote of Thanks by Dr Anand Vyas, coordinator, IQAC to the Chair.


Dr Anand Vyas
Coordinator, IQAC




Dr Ajay Gor
Principal & Chairman, IQAC
Principal
P. S. SCIENCE & H. D. PATEL
Art's College KADI (N.G.)
30/07/2016