



**MINUTES OF THE 2<sup>nd</sup> QUARTERLY INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING OF THE ACADEMIC YEAR 2018-19, PRAMUKH SWAMI SCIENCE AND H. D. PATEL ARTS COLLEGE, KADI HELD ON October 13, 2018 AT 2:30 NOON AT VIRTUAL HALL, COLLEGE CAMPUS, KADI.**

**The 2<sup>nd</sup> meeting of the IQAC of Pramukh Swami Science and H.D.Patel Arts College, Kadi was scheduled on Saturday, October 13, 2018 at 02:30 noon at Virtual Hall, College Campus, Kadi. The agenda for the meeting was as mentioned below.**

1. NAAC Criterion Presentation by Head of each criterion.
2. Discussion about the difficulties in Data Collection and required help from the college authorities.
3. Data Collection and Write up of NAAC SSR.
4. Submission of GSIRF- AAA Academic Audit by KCG, Govt. of Gujarat.
5. Any other matter from the chairman's desk.

The following members remained present:

1. Hon. Vallabhbhai Patel	- Chairman, SVKM, Kadi
2. Hon. Arvindbhai Patel	- Representative of the College Governing Body
3. Dr Vitthalbhai Patel	- Representative of the College Governing Body
4. Mr D.J. Patel	- Vice chairman, CGB
5. Dr Ramanbhai Patel	- Secretary, CGB
6. Shri Jagdishbhai Patel	- Secretary, CGB
7. Mr Khodbhai Patel	- Local Society Member
8. Principal Dr. Ajay S. Gor	- Chairperson, IQAC
9. Dr. Anand H. Vyas	- Vice Principal & Coordinator, IQAC
10. Dr Minal Trivedi	- Nodal Officer, Community College
11. Mr Tapan Patel	- Alumni
12. Mr Kiritbhai Patel	- Alumni
13. Dr B.S.Patel	- Faculty In-charge – Arts
14. Mr. C. V. Patel	- Faculty In-charge – Science
15. Dr Z.F.Thakor	- PG In-charge
16. Dr. A.V. Patel	- Faculty Members
17. Dr Kamlesh Shah	- Faculty Members
18. Mr. C.A. Patel	- Faculty Members
19. Dr. M.J. Joshi	- Faculty Members
20. Dr. P.P. Patel	- Faculty Members
21. Dr Alpa Jani	- Faculty Members
22. Dr N.J.Parikh	- Faculty Members
23. Mr Diyaj Kalathiya	- Faculty Members
24. Mr Dharmesh Patel	- Faculty Members

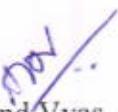
25. Dr Shraddha Trivedi	- Faculty Members
26. Ms Ruchita Patel	- Faculty Members
27. Dr. Harikrishna Patel	- Librarian
28. Mr Kalubhai Patel	- Administrative Staff member
29. Ms Khyati Chavada	- student representative
30. Ms Vaibhai Parikh	- student representative
31. Ms Nidhisingh	- student representative
32. Ms Shradhha Prajapati	- student representative
33. Mr Savan Patel	- student representative
34. Mr Rishi Patel	- student representative

1. The following presentations were made by respective coordinators:
  - a. Dr A. V. Patel read the progress report of Criterion I.
  - b. Dr Anand Vyas read the progress report of Criterion II.
  - c. Dr Mukesh Patel read the progress report of Criterion III.
  - d. Mr Chandrakant Patel read the progress report of Criterion IV.
  - e. Dr B.S. Patel read the progress report of Criterion V.
  - f. Dr Kalavati Prajapati read the progress report of Criterion VI.
  - g. Dr Alpa Jani read the progress report of Criterion VII.

2. Chairman of Sarva Vidyalaya Kelavani Mandal, Shri Vallabhbhai Patel made the following suggestions:

1. All the criteria work must be done in a team work and must be completed in time.
2. He asked the criteria coordinators to give a deadline date to finish their task properly.
3. He insisted that no work should be hampered or compromised due to lack of manpower or technical support.
4. He also made an offer to provide computer operators to finish the work effectively.
5. He said that DVV must be filled in first and then write up must start as soon as possible.

The meeting ended with a Vote of Thanks by Dr Anand Vyas, coordinator, IQAC to the Chair.

  
Dr Anand Vyas  
Coordinator, IQAC



  
Dr Ajay S. Gor  
Principal, Chairman of IQAC  
Principal  
P. S. Science & H. D. Patel  
Art's College KADI (N.G.)