



MINUTES OF THE 3rd QUARTERLY INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING OF THE ACADEMIC YEAR 2018-19, PRAMUKH SWAMI SCIENCE AND H. D. PATEL ARTS COLLEGE, KADI HELD ON FEBRUARY 9, 2019 AT 11:00 AT BOARD ROOM, CENTRAL OFFICE, S.V. CAMPUS, KADI.

The 3rd meeting of the IQAC of Pramukh Swami Science and H.D.Patel Arts College, Kadi was scheduled on February 9, 2019 at 11:00 a.m. at Board Room, Central Office, S.V. Campus, Kadi. The agenda for the meeting was as mentioned below.

1. Presentation by IQAC Coordinator
2. Department presentations _ Physics, Textile and Ginning Technology, Ceramic Technology & History Department Academic Achievements.
3. Follow up regarding NAAC Documentation work and submission of IIQA.
4. Reviews on Quality Initiatives.
5. Announcement of dept. presentations on next IQAC meeting.(BT/Pharmaceutical Chemistry/English Departments)
6. Any other matter from the chairman's desk.

The following members were present :

1. Hon. Vallabhbhai Patel	- Chairman, SVKM, Kadi
2. Hon. Arvindbhai Patel	- Representative of the College Governing Body
3. Dr Vitthalbhai Patel	- Representative of the College Governing Body
4. Mr D.J. Patel	- Vice chairman, CGB
5. Dr Ramanbhai Patel	- Secretary, CGB
6. Shri Jagdishbhai Patel	- Secretary, CGB
7. Mr Khodbhai Patel	- Local Society Member
8. Principal Dr. Ajay S. Gor	- Chairperson, IQAC
9. Dr. Anand H. Vyas	- Vice Principal & Coordinator, IQAC
10. Dr Minal Trivedi	- Nodal Officer, Community College
11. Mr Tapan Patel	- Alumni
12. Mr Kiritbhai Patel	- Alumni
13. Dr B.S.Patel	- Faculty In-charge – Arts
14. Mr. C. V. Patel	- Faculty In-charge – Science
15. Dr Z.F.Thakor	- PG In-charge
16. Dr. A.V. Patel	- Faculty Members
17. Dr Kamlesh Shah	- Faculty Members
18. Mr. C.A. Patel	- Faculty Members
19. Dr. M.J. Joshi	- Faculty Members
20. Dr. P.P. Patel	- Faculty Members
21. Dr Alpa Jani	- Faculty Members
22. Dr N.J.Parikh	- Faculty Members

23. Mr Diyaj Kalathiya	- Faculty Members
24. Mr Dharmesh Patel	- Faculty Members
25. Dr Shraddha Trivedi	- Faculty Members
26. Ms Ruchita Patel	- Faculty Members
27. Dr. Harikrishna Patel	- Librarian
28. Mr Kalubhai Patel	- Administrative Staff member
29. Ms Khyati Chavada	- student representative
30. Ms Vaibhai Parikh	- student representative
31. Ms Nidhisingh	- student representative
32. Ms Shradhha Prajapati	- student representative
33. Mr Savan Patel	- student representative
34. Mr Rishi Patel	- student representative

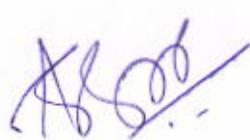
The following points were discussed during the meeting:

1. Dr Anand Vyas, as an IQAC Coordinator, read the general development report of the college and he made the note that for NIRF, GSIRF and India Today Best College Survey Data are submitted.
2. Chairman of Sarva Vidyalaya Kelavani Mandal, Shri Vallabhbhai Patel made the following suggestions:
 - I. Placement data record must be well-maintained by the Placement Committee of Prof. V.M. Patel, Dr Z.F.Thakor and Dr P.P. Patel.
 - II. All mentors must finish their mentee data as early as possible and twice-a-week submit their Mentor-Mentee Communication data to their coordinators.
 - III. All faculty members must submit their ICT data to the coordinator.
2. Dr Ajay Gor, as a principal made following suggestions:
 - I. Documentation is important as DVV Agencies are going to make 70% NAAC Assessment and Accreditation while 30% work will be done by the NAAC PEER TEAM.
 - II. For a better performance, he suggested more to work upon E-Governance and SSS.
 - III. For this, Mail and Mobile Communication is must through Mentorship program.
3. Dr Vitthalbhai Patel, the vice-president, CGB made following suggestion.
 - I. Involvement with the students is very important for better educational outcome.

The meeting ended with a Vote of Thanks by Dr Anand Vyas, coordinator, IQAC to the Chair.


Dr Anand Vyas
Coordinator, IQAC




Dr Ajay S. Gor
Principal, Chairman of IQAC
Principal
P. S. Science & H. D. Patel
Art's College KADI (N.G.)