



BEST PRACTICE

FINISHING SCHOOL- AN UNIQUE INITIATIVE BY GOVERNMENT OF GUJARAT

1 Title of the Practice: Finishing School- An Unique Initiative by Government of Gujarat

2. The context that require the initiation of the Practice

The development of skills, employment, and good personality among the people of the nation is the main responsibility of the government and the medium of education is a major deciding factor in achieving this goal. With this objective in mind, the Finishing School Initiative was launched in the year 2016 by the Knowledge Consortium of Gujarat, the Department of Education, and the Government of Gujarat.

Finishing School is an Employability Enhancement Initiative of the Education Department, Government of Gujarat for imparting training on Skill development for students of Higher and Technical Education to make them Industry-ready.

3. Objective of the practice.

The objective of the Finishing School Training is to impart soft skills training, employment skills and spoken English training to the final year undergraduate students. This include training to the final year graduate students in the following components

- Personal Grooming & Personality Enhancement
- Employability Enhancement
- Leadership Skills Development
- Time Management skills
- Interview Skill Development
- English spoken improvement
- Soft Proficiency expansion

4. The Practice:

College instituted this practice since 2015. Modular training of total 80 Hrs. is provided by the Empanel trainers, appointed by Govt. of Gujarat. With a view to enhance interview skills, personality, public speaking, soft skills, use of right words at right place in English language , resume writing, group discussion and many. The entire training program is distributed into four different components as follows :

Component 1. Life Skills Component 2.

Employability Skills

Component 3. English Functional Skills

Component 4. English Functional Skills

Component Details:

Component 1:Life Skill	Component 2: Employability Skill	Component 3: English Functional Skills	Component 4: English Functional Skills
Self-awareness – SWOT	Body language	Introducing self and others	Asking & answering questions
self esteem	Time management	Let's name it	Hello
Observation and concentration skills	Professional goal setting	Describing people	Let's pair up
Self confidence	Following directions	Roll, camera & action	First step
Critical thinking	Resume writing	Everyday English	Essential building blocks
Empathy	Cover letter	Right word, right place	Speak and contribute
Stress management	Group discussion	Let's connect	Effective communication
Self-discipline	Presentation skills	Building blocks	Let's discuss in group
Interpersonal skills	Grooming and personal hygiene	Framing it right !	From the reporter's desk
Team work	Interview skills	Developing a paragraph	Speak right !
Commitment	Leadership skills		
Negotiation skills	Professional ethics		
Life goal setting	Efficiency		
Problem solving and decision making	Planning and organizing skills		
Stress Management			

Finishing School at PSSHDA

Since academic year 2018-19 the college has successfully conducted 100 hours Training of **4 batches with 200 students** as well **4 batches with 176 students** through offline mode and 80 hours Training of **2 Batches with 106 students** through online mode due to pandemic into 4 Skills with distinctive practices. The precise details are as under:

Year	Total Batch	Total no. of students benefited	Training Hours:	Date (Duration)
2018-19	4	200	100	<ul style="list-style-type: none"> • 24/9/2018 to 3/10/2018 • 21/11/2018 to 23/11/2018
2019-20	4	176	80	<ul style="list-style-type: none"> • 25/11/2019 to 19/12/2019
2020-21	2 Online Mode –Webinar Series	105	80	<ul style="list-style-type: none"> • 8/1/2021 to 20/1/2021 • 16/2/2021 to 27/2/2021
2021-22	Online Mode –Webinar Series	120	80	<ul style="list-style-type: none"> • 10/1/2022 to 24/1/2022

ES GLIMPSES

Pramukh Swami Science and H.D Patel Arts college - Kadi Batch 1&2 (Set C)



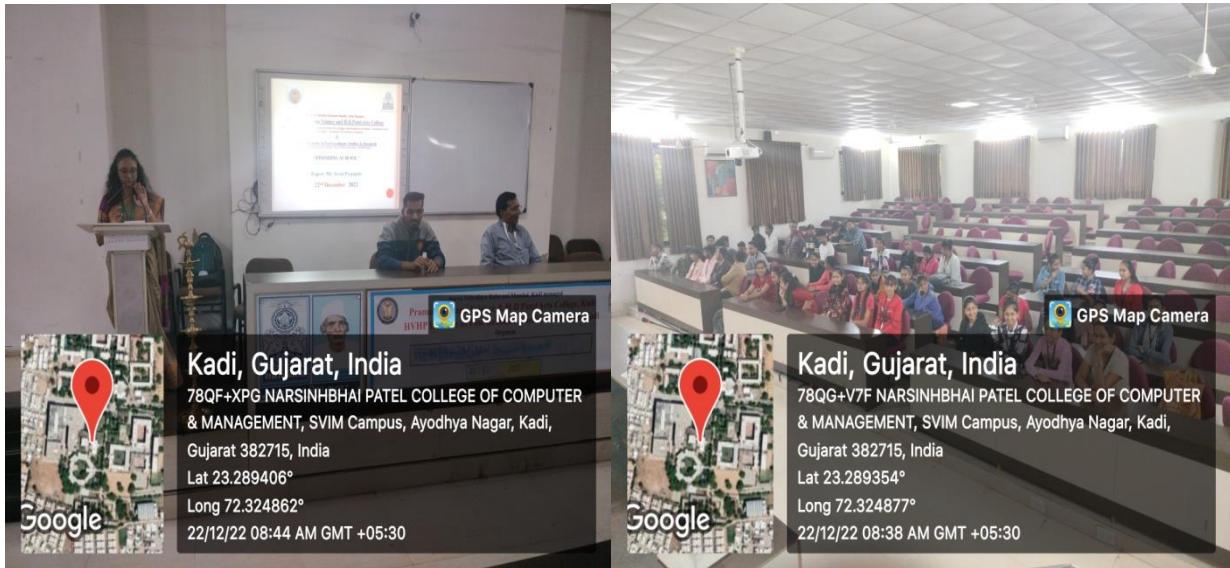
From :- 10th January 2022
To
24th January 2022

10:54 AM | 121KB/s 4G Finishing School - Set B - Day... 49:48 40 attendees

ACTIVITY
Let Me Introduce Myself

• Hello, (Good) my name is _____
 • I belong to / I was born and brought up in _____
 • Currently, I live in _____
 • I am studying in / pursuing _____ from _____ college.
 • My major is _____
 • My hobby is / hobbies are _____





5. Obstacles faced if any and strategies adopted to overcome them

Obstacles faced:

- 1) Challenges for promoting the students for attending such training apart from study hours
- 2) Students belong from the interior areas so it is difficult to explain them importance of such training

Strategies adopted to overcome Difficulties:

- 1) Encouraged students by offering demo lectures of training
- 2) Arranged few activities regarding soft skills and speaking English

6. Impact of the Practice:

The College believes in the gender equality and the following is the noteworthy Impact of the continual practice:

1. Government Education Department Approved Certification
2. Social grace development
3. Teamwork enhancement
4. Structured feedback
5. Personality improvement
6. Soft skill upgrading
7. Life skill and etiquettes enrichment
8. fluency of Spoken English
9. Leadership quality developed
10. Good Placement after Graduation

CERTIFICATE COPY

